# BYLAWS OF THE ARIZONA ATV RIDERS, INC.

ARTICLE I

Description

Section 1. The name of the organization shall be the “Arizona ATV Riders, Inc.” (“AAR”)

Section 2. The organization will have an official patch (“Logo”) and club merchandise, the copyright

of which shall be the property of the Corporation.

ARTICLE II

Purposes

The purpose of the organization shall be consistent with those contained in the Articles of Incorporation, and shall include, but not be limited to, the following:

1. To provide a means of sharing the enjoyment of riding OHVs.
2. To organize and promote activities appropriate for members and their families.
3. To promote safe riding.
4. To promote public acceptance and positive attitudes towards OHV users.
5. To help various State & Federal Agencies to develop and maintain trails.
6. To follow the rules and guidelines of land managers.
7. To obey posted signs and closed areas.
8. To be available at the call of State Agencies in emergency situations.
9. To promote environmental ethics.

ARTICLE III

Membership

Section 1. There shall be one class of membership: Family membership. Only currently paid members may vote on any agenda item issues. Prospective members may join in no more than two member-sanctioned rides before having to join AAR. Prospective members shall not vote.

Section 2. The Board reserves the right to reject or revoke the membership of any member after a single written warning if that member’s conduct is in opposition to the objectives of the organization or if that member’s conduct is disrespectful to other members. All Board members must be contacted with majority vote required.

Section 3. Meetings: Regular meetings shall be held each month with due notice. Special meetings may be called at the direction of the President. Annual meetings shall be held during the regular January meeting. The club shall elect officers on an annual basis in January of each year.

Section 4. Dues shall be $25.00 per annum payable in December of each year per household. Those new members joining after July first of each year shall have their dues pro-rated @ $13.00. The Board of Directors prior to the annual meeting shall determine dues annually.

ARTICLE IV

Parliamentary Authority

Section 1. The rules contained in “Robert’s Rules of Order, Revised” as well as the adopted By-laws shall govern this organization. With the by-laws taking precedence over Robert’s Rules of Order.

Section 2. Minutes of each meeting will be recorded and distributed to the membership for their approval and voted upon by a majority of those in attendance at any regularly scheduled meeting.

Section 4. The Secretary shall be responsible for keeping a permanent record of all proceedings of AAR. A copy of all proceedings shall be provided to the President within 10 days of any meeting.

ARTICLE V

Amendments

Section 1. The by-laws may be amended at any regular monthly meeting by majority vote of the members present, provided that written advice of such amendments(s) is presented at the previous regular Board meeting. Notice of such amendments shall be communicated to all members by posted mail and/or electronic mail.

ARTICLE VI

Rides

Section 1. Each club ride shall require each participant to have a signed standard waiver form on file. Any member, prospective member or guest must sign a waiver form or show a membership card before any ride. All rides shall be under the control of a designated Trail Boss. The Trail Boss shall be an experienced rider, using good judgment, and shall conduct the ride according to the Club’s standard operating procedures.

Section 2. There are three types of rides AAR will sponsor:

1. Family rides (“Green”)
2. Intermediate rides (“Blue”)
3. Advanced rides (“Black”)

Section 3. Each rider shall join only those rides he or she is qualified to ride. Each rider rides at his/her own risk.

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ARTICLE VII

Public Representation

Section 1. Any member must receive the approval of the Board of Directors prior to any official or written statement to the news media regarding AAR or its policies. Only the duly elected President, or his designated agent, may speak publicly on behalf of AAR.

ARTICLE VIII

Elections of Officers

Section 1. The offices shall be President, Vice President, Secretary, Treasurer, and two Members-at- Large, elected by the membership at the regular monthly meeting held in January of each year. The foregoing offices shall constitute the Board of Directors. Past President shall fill one Member-at- Large board position, without the requirement of being elected, if he or she is willing.

Section 2. An elected officer may only serve for a maximum of two consecutive terms in the same board position.

Section 3. If a board position is vacated prior to the end of the term the Board will appoint a member to complete the vacated position. This partial term is not considered as one of the two-term limit.

Section 4. The offices of Secretary and Treasurer may be combined into one office and filled by one person if there is no candidate for one of the offices by the time of the annual election, and the candidate for the other office is willing to serve in both roles.

ARTICLE IX

Duties of Officers

All Officers and Members at Large represent the Board of the organization. The Board addresses issues and concerns of the membership, reviews the direction of the organization and the efforts of all committees. The Board reviews the activities of the organization to insure it is in the best interest of the organization. All board members, except the President, have one vote each on the Board for any Board vote. The President shall only vote in the event of a tie, in which case the President’s vote shall decide the issue.

Section 1. The President oversees club activities and prepares the Agenda for monthly meetings and Board meetings. He/she presides at all meetings of the organization. The President is responsible to address any and all issues raised find the best possible solution, in the best interest of the majority of the membership. It is the responsibility of the current President to maintain and save the SOP document. A copy to be provided to the board members after any changes.

Section 2. The Vice-President shall perform the duties of the President in the absence or incapacity of the President. The Vice-President shall automatically become President of the organization upon the resignation or death of the President.

Section 3(a). The Secretary shall keep an accurate record of all meetings. Minutes are to be kept in hard copy form as well as electronic form. Minutes are to be submitted to the President for final review and disbursement to the membership prior to the following regular monthly meeting.

Section 3(b). The Treasurer shall keep an accurate record of all monies allocated and expensed for the organization. In October of each year or as soon thereafter as reasonably possible, the Treasurer shall prepare a proposed budget for the following full calendar year. The proposed budget will be reviewed and approved by the Board at the next Board meeting after presentation by the Treasurer, then posted for review of the general membership and presented to the membership for approval by December 31st.

Section 4. Members at Large are to represent the membership views when the Board meets. Members at large have one vote same as officers.

ARTICLE X

Standard Operational Procedures

Standard Operational Procedures (SOP) are to provide details on how the organization functions. These procedures are to guide current and future Board members to provide continuity from term to term. SOPs are to support the by-laws, they can not conflict with any portion of the by-laws. The Board may add, edit or remove SOPs at any Board meeting with majority vote. The standing rules are open to the membership but are not governed by the membership.

ARTICLE XI

Dissolution of the Corporation

Should the club be dissolved, active sponsors who made cash contributions shall receive a refund for their current years donation, then, any remaining monies belonging to the club after the resolution of all other financial obligations of the club, shall be donated to one or more active OHV organizations, chosen by the officers, which are working to preserve OHV opportunities.

# MISSION STATEMENT

**To enhance the experiences of ATV ownership and membership through the support system and fellowship of its members. This is accomplished through monthly meetings and sharing of experiences on common rides as well as enjoying the great outdoors. We advocate the sharing of common interests and exploring new terrain as well as helping to make the riding of all terrain vehicles a rewarding outdoor activity.**

**Revision History**

Revised April 22, 2010 modify Article VI Section 1 - approved general membership meeting April 2010

Revised December 18, 2008 to split the Secretary/Treasurer position into two offices Revised February 6th, 2006 to add Article XI which was approved by vote at the December 2005 general membership meeting

Revised November 20th 2003